



# Street Watch QPKR

## Privacy Notice – last updated 22 June 2022

This document will explain how Street Watch uses the personal data that we collect from you when you sign up to Street Watch.

### Topics:

- What Data do we collect?
- How do we collect your data?
- How will we use your data?
- How do we store your data?
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### What data do we collect?

Street Watch collects the following data:

- Personal identification information (Name, email address, phone numbers, etc.)
- Various paperwork to the Step Up Hub in Willesden Green for processing enhanced DBS Check as below:
  - Valid Passport or Travel Document or Biometric Resident Permit or Full Driving Licence Photo Card
  - Place of Birth (city and country) and Nationality
  - National Insurance Card or Document proof of NI
  - Document proof of current address and full five years address history (dates moved in and out)
  - Mother's maiden name
- *NB: Please ask Step Up Hub for copy of their Privacy Policy*

### How do we collect your data?

You directly provide Street Watch with the data that we collect. We collect data and process data when you:

- Register interest with Street Watch Coordinator, Emma Arthur or Trevor Lake
- Provide personal data to Step Up Hub for processing enhanced DBS Check
- Join our scheme and sign the code of conduct within the Observers Guide

- Sign the Accident Waiver and Release of Liability Form

Street Watch may also get your data indirectly from the following sources:

- The Police and partners (such as a local authority), for those that are interested in joining a scheme.

### **How will we use your data?**

Street Watch collects your data so that we can:

- To get you registered on the scheme;
- Contact you as a member with updates;
- Manage the scheme;

If you agree and we will always ask permission first, Street Watch will share your data with our partners so that they may offer you their assistance.

- The Police
- Local Authorities

Once Street Watch has processed your data, it will not need to send your data any further, unless you consent otherwise.

### **How do we store your data?**

Street Watch securely stores your data with the local Street Watch coordinators, this is done using a locally agreed process. The process involves password protection.

Street Watch will review its members list annually, this will be the responsibility of each local coordinator. This will be to ensure that the list is up to date and those members that leave the scheme will have their data removed as a default. The data will be removed by the coordinator from the locally agreed platform.

### **Marketing**

Street Watch will not use your data for any marketing purposes other than updates and services offered by our partners, such as;

- The MPS
- Local Authorities

If you do not wish to have such updates, log this request with your local coordinator who will be providing such updates as a go-between.

You have the right at any time to stop Street Watch from contacting you for marketing purposes or giving your data to other members of the scheme.

If you no longer wish to be contacted for marketing purposes, please speak to your local scheme coordinator.

### **What are your data protection rights?**

Street Watch would like to make sure you are fully aware of all of your data protection rights. Every scheme member is entitled to the following:

**The right to access** – You have the right to request Street Watch for copies of your personal data. There is no fee for this service.

**The right to rectification** – You have the right to request that Street Watch correct any information you believe is inaccurate. You also have the right to request Street Watch to complete information you believe is incomplete.

**The right to erasure** – You have the right to request that Street Watch erase your personal data.

**The right to restrict processing** – You have the right to request that Street Watch restrict the processing of your personal data.

**The right to object to processing** – You have the right to object to Street Watch processing of your personal data.

**The right to data portability** – You have the right to request that Street Watch transfer the data that we have collected to another organisation, or directly to you.

If you make a request, we have one month to respond to you. If you would like to exercise any of these rights, please contact one of your scheme coordinators.

### **What are cookies?**

Cookies are text files placed on your computer to collect standard Internet log information and visitor behaviour information. When you visit a website, they can collect information from you automatically through cookies or similar technology.

For further information, visit [the ICO website](#).

### **How do we use cookies?**

Currently, Street Watch does not have a platform which uses cookies.

### **How to manage cookies**

You can set your browser not to accept cookies, and the above website has a link to sites that can assist you with doing this.

### **Changes to our privacy policy**

Street Watch keeps its privacy policy under regular review and places any updates on the electronic platform that schemes use to communicate. A copy can be requested from a scheme coordinator.

### **How to contact us**

If you have any questions about Street Watch's privacy policy, the data we hold on you, or you would like to exercise one of your data protection rights, please do not hesitate to contact us.

In person: Arrange a meeting with the local scheme coordinator

Email: Contact your local coordinator, Emma Arthur or Trevor Lake at [streetwatchqpk@gmail.com](mailto:streetwatchqpk@gmail.com)

How to contact the appropriate authority: Should you wish to report a complaint or if you feel that Street Watch has not addressed your concern in a satisfactory manner, you may contact the Information Commissioner's Office.

Helpline: 0303 123 1113